

Office of the Civil Registrar – cum - Sub Registrar, Daman

**Procedure for Society Registration under
the Societies Registration Act, 1860.**

- Step 1** : Any seven or more persons associated for any literary, scientific or charitable purpose, or for any such purpose as is described in Section 20 of the Act may by subscribing their names to a Memorandum of association and filing the same with the Registrar of Societies.
- Step 2** : Verification of character and antecedents of office bearers from Police Department.
- Step 3** : Upon such memorandum and certified copy being filed, the Registrar shall certify under his hand that the Society is registered under the Act.
- Step 4** : A fee of fifty rupees shall be paid to the Registrar for every such registration.
- Step 5** : Issues of society registration certificate.
