

**Inspection Checklist under the Legal Metrology Act, 2009 &  
Rules, 2011**

Name of Service: Registration under “Weights & Measures”		
Sr. No	Inspection Checklist	Tick if ‘YES’
1	Trade Licence.	<input type="checkbox"/>
2	Proof of ownership of business premises/ Rent agreement	<input type="checkbox"/>
3	GST Certificate	<input type="checkbox"/>
4	Partnership deed ( If operating in partnership )	<input type="checkbox"/>
5	Memorandum & Articles of Association ( If operating a Private / Limited )	<input type="checkbox"/>
6	List of items to be packed in different packing size	<input type="checkbox"/>
7	List of Directors/ Partners of the company as amended time to time	<input type="checkbox"/>
8	Export/Import Code Certificate ( In case of Importer)	<input type="checkbox"/>
9	Net Weight as per PCR, 2011	<input type="checkbox"/>
10	Declaration on the pre-packaged commodities as per PCR, 2011	<input type="checkbox"/>



  
**( G. A. Patel )**  
 Assistant Controller,  
 Legal Metrology, Daman

**Inspection Checklist under the Legal Metrology Act, 2009 &  
Rules, 2011**

Name of Service: Registration under "Grant of License as Manufacturer of Weights & Measures"		
Sr. No	Inspection Checklist	Tick if 'YES'
1	Model approval certificate issued by the Govt. of India	<input type="checkbox"/>
2	Proof of ownership of business premises/ Rent agreement	<input type="checkbox"/>
3	GST Certificate	<input type="checkbox"/>
4	Partnership deed ( If operating in partnership )	<input type="checkbox"/>
5	Memorandum & Articles of Association ( If operating a Private / Limited )	<input type="checkbox"/>
6	List of Raw Material Required	<input type="checkbox"/>
7	List of Machinery & Tools	<input type="checkbox"/>
8	Weights & Measures used and maintained as per LM Act 2009	<input type="checkbox"/>
9	List of Directors/ Partners of the company as amended time to time	<input type="checkbox"/>



  
( G. A. Patel )  
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**Inspection Checklist under the Legal Metrology Act, 2009 & Rules, 2011**

**Name of Service: Registration under "Renewal of License as Manufacturer of Weights & Measures"**

Sr. No	Inspection Checklist	Tick if 'YES'
1	Original Licence	<input type="checkbox"/>
2	Renewed Licence	<input type="checkbox"/>
3	Register/ Periodical Return LM-4	<input type="checkbox"/>
4	Verification Certificate of Weights & Measures and Test Equipment Tools	<input type="checkbox"/>



  
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**Inspection Checklist under the Legal Metrology Act, 2009 & Rules, 2011**

Name of Service: Registration under "Grant of License as Dealer of Weights & Measures"		
Sr. No	Inspection Checklist	Tick if 'YES'
1	Model approval certificate issued by the Govt. of India	<input type="checkbox"/>
2	Proof of ownership of business premises/ Rent agreement	<input type="checkbox"/>
3	GST Certificate	<input type="checkbox"/>
4	Partnership deed ( If operating in partnership )	<input type="checkbox"/>
5	Memorandum & Articles of Association ( If operating a Private / Limited )	<input type="checkbox"/>
6	List of Raw Material Required	<input type="checkbox"/>
7	List of Machinery & Tools	<input type="checkbox"/>
8	Weights & Measures used and maintained as per LM Act 2009	<input type="checkbox"/>
9	List of Directors/ Partners of the company as amended time to time	<input type="checkbox"/>



  
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<b>Name of Service: Registration under "Renewal of License as Dealer of Weights &amp; Measures"</b>		
<b>Sr. No</b>	<b>Inspection Checklist</b>	<b>Tick if 'YES'</b>
1	Original Licence	<input type="checkbox"/>
2	Renewed Licence	<input type="checkbox"/>
3	Register/ Periodical Return LD-4	<input type="checkbox"/>
4	Verification Certificate of Weights & Measures and Test Equipment Tools	<input type="checkbox"/>



  
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**Inspection Checklist under the Legal Metrology Act, 2009 & Rules, 2011**

Name of Service: Registration under "Grant of License as Repairer of Weights & Measures"		
Sr. No	Inspection Checklist	Tick if 'YES'
1	Proof of ownership of business premises/ Rent agreement	<input type="checkbox"/>
2	GST Certificate	<input type="checkbox"/>
3	Education Qualification Certificate of Applicant	<input type="checkbox"/>
4	Experience Certificate	<input type="checkbox"/>
5	Partnership deed ( If operating in partnership )	<input type="checkbox"/>
6	Memorandum & Articles of Association ( If operating a Private / Limited )	<input type="checkbox"/>
7	List of Raw Material Required	<input type="checkbox"/>
8	List of Machinery & Tools	<input type="checkbox"/>
9	Weights & Measures used and maintained as per LM Act 2009	<input type="checkbox"/>
10	List of Directors/ Partners of the company as amended time to time	<input type="checkbox"/>



  
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**Inspection Checklist under the Legal Metrology Act, 2009 & Rules, 2011**

<b>Name of Service: Registration under "Renewal of License as Repairer of Weights &amp; Measures"</b>		
<b>Sr. No</b>	<b>Inspection Checklist</b>	<b>Tick if 'YES'</b>
1	Original Licence	<input type="checkbox"/>
2	Renewed Licence	<input type="checkbox"/>
3	Register/ Periodical Return LR-4	<input type="checkbox"/>
4	Verification Certificate of Weights & Measures and Test Equipment Tools	<input type="checkbox"/>



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